

**From:** Simon Goff <[SGoff@burnley.gov.uk](mailto:SGoff@burnley.gov.uk)>

**Sent:** 17 May 2022 08:57

**To:**

**Subject:** RE: Queens Park music event 3rd & 4th June 2022 (No EMP or risk assessment received by deadline)

Dear [Person A]

Because you have not provided a copy of the event management plan and risk assessment for this event in time for it to be considered by the Event Safety Action Group, I am not able to grant permission for your event in Queens Park.

The Council is always consider applications for events in parks and is keen to work with you in future, but event application forms, event plans and risk assessments must be submitted in a timely manner to allow the Council to consider each application properly and consult with stakeholders.

Simon Goff

**Head of Green Spaces & Amenities**

Burnley Borough Council

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